



First and Last Mile CIC (FLM) is committed to protecting privacy and maintaining the security of any personal information received from its staff and customers. We adhere to requirements set out in the EU General Data Protection Regulations 2018 (GDPR), which replaced the Data Protection Act 1998. The purpose of this statement is to explain what personal information we collect and how we may use it.

Enquiries

When you make an inquiry, we may ask you for your name, address, contact details and marketing information. We use your personal information to improve our products/services. We will only contact you with your consent or to fulfil the service we are providing. We do not sell, rent or exchange your personal information with any third party for commercial reasons.

Personnel Records

We follow strict security procedures in the storage and disclosure of information which you have given us, to prevent unauthorised access in accordance with GDPR. We do not collect sensitive information about you except when you specifically knowingly provide it. In order to maintain the accuracy of our database, you can check, update or remove your personal details by sending an e-mail to info.firstandlastmile@gmail.com.

To access the information held about you by FLM, contact a Director.

Browsers and Cookies

We may use "cookies" as part of a normal business procedure to track patterns of behaviour of visitors to our website. A cookie is an element of data that our Website sends to your browser which is then stored on your system.

You can set your browser to prevent this happening. Any information collected in this way can be used to identify you unless you change your browser settings.

Personal data will be destroyed 1 year after termination of employment.